

10<sup>th</sup> August 2015,

Dear Sir/Madam,

Thank you for your recent Freedom of Information request relating to Bank and Agency staff costs.

The Trust can provide the following information:

Please refer to the attached spreadsheet for the requested information.

Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:

- A. Property and Building Services Maintenance – **In house services**
- B. Cleaning and Janitorial Services - **Medirest.co.uk – Fully Managed Exp: October 2015. 2 Sites**
- B. Security Services- From building and car park security to prisoner escorting services - **Mitie.com – Fully Managed Exp: October 2015 .1 site (does not include prisoner escorting services)**
- D. Catering Services - **Medirest.co.uk Fully Managed Exp: October 2015 . 2 Sites**

For each of the contract above can you please provide me with the organisation's primary/main contracts that are above £1,000.00. If there isn't

**Due to the Trust's current position with the retendering of its Facility Management services, we believe this to be at the current moment in time, classed as 'commercially sensitive' and are therefore applying an exemption under section 43 of the Freedom of Information Act.**

1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed".
2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?
3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?
4. What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.
5. What is the contract expiry date? Please at least provide me with the month and year.
6. When will this contract be reviewed? Please at least provide me with the month and year.

*Incorporating hospital and community health services, teaching and research*

7. Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.
8. What services are provided under this contract? A brief description will be acceptable
9. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?
10. Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service.

If you have any queries about this response please contact the information governance manager at [foi@homerton.nhs.uk](mailto:foi@homerton.nhs.uk), in the first instance. If, following that, you still have any concerns, you may contact the Information Commissioner either by letter, FOI/EIR Complaints resolution, Wycliffe House, Water Lane, Wilmslow, Cheshire SM9 5AF, or by email [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk) to take them further.

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Yours sincerely

Mike Dunne  
Information Governance Manager/Deputy Calidcott Guardian