

18th August 2015

Dear Sir/Madam,

Thank you for your recent Freedom of Information request regarding workforce questions

The Trust can provide the following information:

I am sending this request under the Freedom of Information Act to ask for the following information:

1. Are you using fingerprint or bio metric technology in conjunction with your electronic rosters? **No**
2. If you are what are the benefits that you have achieved with this technology? **NA**
3. What shift patterns are you currently using? **See below**
4. How long are your paid breaks? **NA**
5. Do you have unpaid break time? **See below**

Shift Patterns	
It is anticipated that a combination of different shift lengths will be worked by staff in order to complete 150 hours of work over a 4 week roster period (for full time staff). Long shifts must be no longer than 12.5 hours, including a 60 minute unpaid break (i.e. 11.5 paid hours), and may be worked to meet service needs. This would be the maximum length allowable for a day or night shift.	
Long days	- maximum 3 consecutive shifts allowed
Lates	- maximum 7 consecutive shifts allowed
Early	- maximum 7 consecutive shifts allowed
Combination of late and early shifts	- maximum 7 consecutive shifts allowed
Nights days off	- maximum 4 consecutive shifts allowed followed by 2
The core shift lengths should normally be 8 hours including 30 minute unpaid break or 12.5 hours including 1 hour unpaid break.	

If you have any queries about this response please contact the information governance manager at foi@homerton.nhs.uk , in the first instance. If, following that, you still have any concerns, you may contact the Information Commissioner either by letter, FOI/EIR Complaints resolution, Wycliffe House, Water Lane, Wilmslow, Cheshire SM9 5AF, or by email www.informationcommissioner.gov.uk to take them further.

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Yours sincerely,

Mike Dunne
Information Governance Manager/Deputy Calidcott Guardian