Homerton University Hospital NHS
NHS Foundation Trust

Homerton University Hospital NHS Foundation Trust
Hackney College
Defoe Building, Room 10
50 Hoxton Street
N1 6LP

Date 21st June 2016

Email: foi@homerton.nhs.UK

Dear Sir or Madam,

Ref: FOI 2545

Thank you for your recent Freedom of Information request regarding Homerton hospital's incident reporting system.

The Trust can provide the following information:

1. **How many incidents were reported in your Trust in the financial year 2015/16 – I am interested in all categories of incidents, patients, staff and organisational incidents – overall number please**

   8,783 total incidents reported in total.

2. **Which risk management system does your Trust use – Datix, Ulysses or another system – please state which**

   The Trust uses the Datix risk management system (web & main app).

3. **Does your Trust have a dedicated Datix, Ulysses or other risk management system Administrator?**

   At present it does not. Administration responsibilities are currently shared by the Risk Management team. Future recruitment of an administrator is planned.

4. **If the answer to Q3 is yes, does overall system management of the Datix/Ulysses or other system occupy the majority of their role within your Trust? What A4C band is the post holder?**

   N/A

5. **If the answer to Q3 is no, please explain how your system is managed and by whom**

   The system is managed by the team. Changes to form design are performed by members of the team. Reports are run and designed by individual team members. Future plans in place to recruit and Team/Datix Administrator. A locum was recently used to oversee the system version upgrade.

6. **What modules do you use within Datix, Ulysses or another system – i.e. risk, complaints, legal etc.**

   Datix Web: Incidents & Risk Register Datix Main: Incidents, Complaints, PALS, Risks, Claims

7. **If you have a dedicated system administrator for your Datix, Ulysses or other risk management system, please provide a copy of their job description**

   N/A

8. Have you devolved some module management responsibilities to managers in the departments, i.e. risk, complaints, legal etc.?

Most managers/other teams know how to use the system however more complex tasks like form design and report template management are done by the Risk Management team.

If you have any queries about this response please contact the information governance manager at foi@homerton.nhs.uk , in the first instance.   If following that, you still have any concerns, you may contact the Information Commissioner either by letter, FOI/EIR Complaints resolution, Wycliffe House, Water Lane, Wilmslow, Cheshire SM9 5AF, or by email www.informationcommissioner.gov.uk to take them further.

Yours sincerely

Mohamed Uddin
FoI Administrator

Mike Dunne
Information Governance Manager