

Homerton University Hospital NHS Foundation Trust  
Hackney College  
Defoe Building, Room 10  
50 Hoxton Street  
N1 6LP

Date 04th October 2016

Email: [foi@homerton.nhs.uk](mailto:foi@homerton.nhs.uk)

Dear Sir or Madam,

**Ref: FOI 2816**

Thank you for your recent Freedom of Information request regarding the FOI software used at Homerton Hospital.

The Trust can provide the following information:

1. **What software do you use for FOI requests?** Microsoft Excel Spread sheet
2. **What are the modules it provides e.g. run reports etc.** Reports and Charts
3. **Who is the contractor (company name)?** N/A
4. **How long have you been using the software?** 7 Years
5. **What is the annual cost?** N/A
6. **How many FOI requests did you process (2015/16)?** 579
7. **How many staff processes your organisational FOIs?** 2
8. **Please provide the information governance service structure** – Please refer to the attached document

If you have any queries about this response please contact the information governance manager at [foi@homerton.nhs.uk](mailto:foi@homerton.nhs.uk), in the first instance. If following that, you still have any concerns, you may contact the Information Commissioner either by letter, FOI/EIR Complaints resolution, Wycliffe House, Water Lane, Wilmslow, Cheshire SM9 5AF, or by email [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk) to take them further.

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Yours sincerely

Mohamed Uddin  
FoI Administrator

Mike Dunne  
Information Governance Manager