

**Meeting of the Board of Directors
Wednesday 16th December 2009**

Present:	Michael Cassidy	Chairman
	Nancy Hallett	Chief Executive
	Anna Anderson	Director of Finance
	Andrew Panniker	Director of Environment
	Pauline Brown	Chief Nurse & Director of Governance
	Cheryl Clements	Director of Workforce
	Dr John Coakley	Medical Director
	Dylan Jones	Acting Chief Operating Officer
	Eric Sorensen	Non-Executive Director
	David Stewart	Non-Executive Director
	Imelda Redmond	Non-Executive Director
	Michael Keith	Non-Executive Director
	Stephen Hay	Non-Executive Director
In attendance:	Karl Munslow Ong	Deputy Chief Operating Officer
Minutes:	David Bridger	Head of Governance

1.0 Chairman's Welcome and Introduction

Michael Cassidy, Chairman, opened the meeting.

2.0 Apologies for absence

Professor Chris Griffiths Non-Executive Director

3.0 Declaration of interests regarding items on the agenda

There were no declarations of interest.

4.0 Minutes of the previous meeting held on 28.10.09 and matters arising

Amended minutes were tabled and these were agreed

5.0 Chairman's Report

6.0 Chief Executive's Report

Nancy Hallett, Chief Executive welcomed Karl Munslow Ong, Deputy Chief Operating Officer to the meeting. She extended thanks to Anna Anderson, Finance Director as this was her last meeting and also thanked Dylan Jones, Acting Chief Operating Officer for his hard work covering the Chief Operating Officer post.

Nancy Hallett provided the Board with feedback from a NHS Chief Executives meeting she had attended. She also explained that the Hospital remains very busy particularly in A&E and Paediatrics.

7.0 Corporate Governance

7.1 Homerton Q2 2009-10 Monitoring Results Notification

Pauline Brown, Chief Nurse & Director of Governance presented the results of Monitor's analysis for Q2 monitoring of Foundation Trusts. The Trust's current ratings are financial risk rating – 5, governance risk rating – amber and mandatory services risk rating – green. She explained that the Trust had been assigned an amber governance risk rating which reflects that the Trust had failed to meet the 62-day wait target for first treatment of cancers. The Trust is currently in discussions with the Care Quality Commission (CQC) regarding this target. The Trust failed to meet this target due to delays for clinical reasons in the urology patient pathway. The Board noted the contents of the report.

8.0 Business Planning & Performance Management

8.1 Finance and Performance Report Month 08

Anna Anderson tabled the finance and performance report. She reported that the financial position at the end of the first 8 months of 2009/10 was a surplus of £4.1m. This was marginally below the planned surplus for the period. She stated that elective and day case activity was below plan. Pressure in Diagnostics, Surgery and Outpatients Directorate continue with clinical non-pay costs above budgeted levels. A report from DSO detailing how this will be addressed is to be presented to the next Finance Committee meeting. She outlined the performance of the divisions against plan.

Dylan Jones, acting Chief Operating Officer, presented the performance-related Key Performance Indicators. He stated that the position remains similar to the previous month. A&E performance had been maintained. The key risk remains the 62-day cancer target.

8.2 Productivity and Efficiency Programme

Anna Anderson and Karl Munslow Ong, Deputy Chief Operating Officer provided the Board with a presentation on progress with the productivity and efficiency programme (PEP). A copy of a spread sheet providing information on cost savings and income generation proposals was circulated. The Board noted that £2m of savings had been secured against the target of around £8m.

Anna Anderson updated the Board regarding the 2010-11 financial planning 2009 forecasts, 2010-11 contracting round, PCT commissioning plans, headlines from the operating framework and the challenges and risks ahead.

Karl Munslow Ong provided the board with a summary of the PEP structure and governance arrangements and an update with regard to progress to date.

A number of questions were raised by the Board.

It was questioned whether the amalgamation of east London PCT's will have any consequences. It was felt that currently our income from PCT's other than City and Hackney was quite low and the consequences of the amalgamation will need to be assessed.

Nancy Hallett concluded by stating that the Trust needs to establish a measure for patient safety that can be used to determine if any of the PEP projects are affecting safety. It is important that 5% savings are made but patient safety must not be compromised.

Michael Cassidy thanked Karl Munslow Ong for the presentation and commented that the breadth of information provided on the spread sheet was very useful for the Board.

It was agreed that regular feedback on the progress with PEP would be provided at future Board meetings.

8.3 Medirest Catering & Domestic Services – Contract Extension Proposal***

This item was discussed under reserved business.

9.0 Clinical Governance

9.1 Dr Foster Quality Accounts

Dr John Coakley, Medical Director provided the Board with a verbal summary of the recent publication by Dr Foster of the quality account for which the Homerton achieved a score of 2 out of a possible 5. He summarised how the scores were determined using mortality data and various other patient safety measures part of which was a questionnaire completed by the Trust. It was acknowledged that there may have been responses to some of these questions which will have comprised the Trusts rating. He assured the Board that this is likely to have been an artefact of the questionnaire design rather than a safety issue in the Trust. Provision of the information has quite significant resource requirements which will need to be considered in the future. He concluded by stating that the Homertons hospital standardised mortality rate is currently 91 which is below the national average.

10. Human Resources Governance

10.1 AAC Ratification

The board ratified the appointment of:

Dr Katherine Coyne – Consultant GU Medicine

Dr Fatehu Chowdhury – Consultant Haematologist

11. Strategy and Policy

11.1 Health4NEL Consultation & Homerton Strategic Position update***

This item was discussed under reserved business

12. Any Other Business

None