

**NOTES OF THE BOARD OF DIRECTORS MEETING
HELD ON WEDNESDAY 2ND NOVEMBER 2005**

Present:	Andy Windross	Chairman
	Nancy Hallett	Chief Executive
	Pauline Brown	Director of Corporate Development
	Caroline Clarke	Director of Finance & Information
	John Coakley	Medical Director
	Ian Luder	Non Executive Director
	Eric Sorensen	Non Executive Director
	Kate Costeloe	Non Executive Director
	Jessica Crowe	Non Executive Director
	Guy Young	Director of Nursing & Quality
	Andrew Panniker	Director of Environment.

Note taker: Pauline Brown

1.0 CHAIRMAN'S WELCOME AND INTRODUCTION

Mr. Windross welcomed the Board to the meeting. He explained that the Board were meeting following the Board Awayday to receive the month 6 figures as these were not available at the October Board meeting.

2.0 APOLOGIES FOR ABSENCE

Apologies for absence were received from Tracey Fletcher, Director of Planning & Service Development.

3.0 FINANCE REPORT

Caroline Clarke, Director of Finance and Information advised the Board that there were still operational issues surrounding the collection of data, although the Trust was now able to report from the EPR system. She confirmed that fixes are being put in place, and activity reports would be available by the end of November 2005 for PCTs.

Ian Luder, Non executive director requested that Board members receive the October figures as soon as they became available.

Ms Clarke advised the Board that a Drug Procurement Group, Chaired by Dr John Coakley had been convened to look at volume and price control of drugs.

4.0 DATE OF NEXT MEETING

- Wednesday 7th December 2005